



Legislation Details (With Text)

File #: O-18-23 **Version:** 1 **Name:**

Type: Ordinance **Status:** Adopted

File created: 4/26/2023 **In control:** City Council

On agenda: 9/26/2023 **Final action:** 9/26/2023

Title: Management Information Technology office name change - For the purpose of changing the name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and generally related to the Management Information Technology office.

Sponsors: Gavin Buckley

Indexes: Rules and City Government Committee

Code sections:

Attachments: 1. O-18-23 First Reader, 2. O-18-23 Legislative Summary, 3. O-18-23 Fiscal Impact Note, 4. O-18-23 Staff Report, 5. O-18-23 Signed (color), 6. O-18-23 Signed (b&w)

| Date | Ver. | Action By | Action | Result |
|-----------|------|-----------------------------------|-----------------------------------|--------|
| 9/26/2023 | 1 | City Council | adopt on second reader | Pass |
| 9/26/2023 | 1 | City Council | adopt on third reader | Pass |
| 9/8/2023 | 1 | Rules & City Government Committee | recommend favorably | Pass |
| 6/12/2023 | 1 | City Council | declare the public hearing closed | |
| 5/8/2023 | 1 | City Council | adopt on first reader | Pass |
| 5/8/2023 | 1 | City Council | refer | |

Management Information Technology office name change - For the purpose of changing the name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and generally related to the Management Information Technology office.

**CITY COUNCIL OF THE
City of Annapolis**

Ordinance 18-23

**Introduced by: Mayor Buckley
Co-sponsored by:**

Referred to
Rules and City Government Committee

AN ORDINANCE concerning

Management Information Technology office name change

FOR the purpose of changing the name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and generally related

to the Management Information Technology office.

BY repealing and reenacting with amendments the following portions of the Code of the City of Annapolis, 2023 Edition:

3.08.010

3.08.030

FY 2024 City of Annapolis Jobs & Classifications

SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the Code of the City of Annapolis shall be amended to read as follows:

WHEREAS, The City of Annapolis Management Information Technology (MIT) office began as part of the Finance Department when only managerial staff were provided with computers; and

WHEREAS, MIT is now under the City Manager’s Office and provides city employees with some sort of city technology, which may include desktop computers, laptop computers, phones, radios, etc.; and

WHEREAS, MIT duties include: technical support for various City business and operating units, maintaining central processing and network hardware security operating systems and data communications systems, providing Internet, email services, telephone and video services, operating the City PEG TV channels, managing the city Internet and Intranet website, and providing city-wide coordination of Geographical Information Systems (GIS) services and databases.

NOW, THEREFORE,

BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the Management Information Technology office will be named the “Office of Integrated Technology Solutions”.

BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the City Code be changed to reflect the new Integrated Technology Solutions name.

Title 3 - HUMAN RESOURCES

Chapter 3.08 - Exempt Service

Section 3.08.010 - Positions included.

The exempt service includes:

1. All the elected officials;
2. All department directors;
3. City Manager;
4. Communications Officer;
5. City Attorney;
6. Assistant City Attorney;
7. Attorney I;
8. Attorney II;
9. Community Engagement Administrator;

10. Community Services Specialist;
11. Constituent Services Officer;
12. Administrative Assistant;
13. Assistant City Manager;
14. Public Information Officer and Quartermaster;
15. Executive Office Associate;
16. Recruitment/Employee Relations Administrator;
17. Deputy Fire Chiefs;
18. Police Major and Captains;
19. Human Resources Manager;
20. Deputy City Manager for Resilience and Sustainability;
21. Economic Development Manager;
22. Development/Events Specialist;
23. Chief of Staff;
24. ~~Management Information Technology~~ Office of Integrated Technology Solutions Manager; and
25. Police Professional Standards Manager
26. Special projects/arts administrator.

Title 3 - HUMAN RESOURCES

Chapter 3.08 - Exempt Service

Section 3.08.030 - Salary.

A. 1. For purposes of setting annual salaries, the following positions in the exempt service are assigned grades in the City's pay plan as indicated:

| Position | Grade |
|---|-------|
| Management Information Technology <u>Office of Integrated Technology Solutions</u> Manager | A19 |

FY 2024 City of Annapolis Jobs & Classifications

| | | |
|------|--|-----|
| 1101 | MIT <u>Office of Integrated Technology Solutions</u> ANALYST | A16 |
| 1104 | MIT <u>Office of Integrated Technology Solutions</u> SPECIALIST | A12 |
| 1105 | MIT <u>Office of Integrated Technology Solutions</u> WEB DEVELOPER | A13 |
| 1106 | MIT <u>Office of Integrated Technology Solutions</u> NETWORK ENGINEER | A15 |
| 1112 | MIT <u>Office of Integrated Technology Solutions</u> ADMINISTRATIVE SUPPORT ANALYST | A10 |

SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that the City Manager shall promulgate any other changes needed to implement the Office of Integrated Technology Solutions (OITS) name change.

SECTION III: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL that this ordinance shall take effect upon its passage.