



## Legislation Details (With Text)

**File #:** O-2-21      **Version:** 1      **Name:**

**Type:** Ordinance      **Status:** Adopted

**File created:** 1/28/2021      **In control:** Rules & City Government Committee

**On agenda:** 2/22/2021      **Final action:** 2/22/2021

**Title:** City Council Meetings - Agenda - For the purpose of clarifying the content of City Council meeting agendas for regular and special monthly meetings; and generally relating to monthly City Council meeting agendas.

**Sponsors:** Rob Savidge, Ross Arnett, Rhonda Pindell Charles, Elly Tierney, Dajuan K. Gay, Gavin Buckley, Sheila Finlayson, Brooks Schandelmeier

**Indexes:** Rules and City Government Committee

**Code sections:**

**Attachments:** 1. O-2-21 First Reader, 2. O-2-21 Staff Report, 3. O-2-21 Fiscal Impact Note, 4. O-2-21 Amendment 1 - Savidge, 5. O-2-21 SIGNED

Date	Ver.	Action By	Action	Result
2/22/2021	1	City Council	adopt on second reader	Pass
2/22/2021	1	City Council	amended	Pass
2/22/2021	1	City Council	adopt as amended	Pass
2/22/2021	1	City Council	adopt on third reader	Pass
2/22/2021	1	City Council	declare the public hearing closed	
2/22/2021	1	City Council	Cosponsor added	
2/22/2021	1	City Council	Cosponsor added	
2/9/2021	1	Rules & City Government Committee	no action taken	
2/8/2021	1	City Council	adopt on first reader	Pass
2/8/2021	1	City Council	refer	
2/8/2021	1	City Council	Cosponsor added	
2/8/2021	1	City Council	Cosponsor added	
2/8/2021	1	City Council	Cosponsor added	
2/8/2021	1	City Council	Cosponsor added	

**City Council Meetings - Agenda** - For the purpose of clarifying the content of City Council meeting agendas for regular and special monthly meetings; and generally relating to monthly City Council meeting agendas.

### CITY COUNCIL OF THE City of Annapolis

#### Ordinance 2-21

**Introduced by: Alderman Savidge and Alderman Arnett**  
**Co-sponsored by: Alderwoman Pindell Charles, Alderwoman Tierney,**

**Alderman Gay, Mayor Buckley, Alderwoman Finlayson,  
Alderman Schandelmeier  
Referred to  
Rules and City Government Committee**

AN ORDINANCE concerning

### **City Council Meetings - Agenda**

**FOR** the purpose of clarifying the content of City Council meeting agendas for regular and special monthly meetings; and generally relating to monthly City Council meeting agendas.

**BY** repealing and re-enacting with amendments the following portions of the Code of the City of Annapolis, 2021 Edition  
2.16.030  
2.16.055

**SECTION 1: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

#### **Title 2 - ADMINISTRATION Chapter 2.16 - CITY COUNCIL**

##### **Section 2.16.030 - Agenda.**

- A. **REGULAR MONTHLY MEETING.** The regular monthly meeting agenda of the City Council shall include: roll call; approval of agenda; CEREMONIAL ITEMS; PETITIONS, REPORTS, AND COMMUNICATIONS, approval of consent calendar; approval of journal of proceedings; PUBLIC HEARINGS; legislative actions; and business and miscellaneous.
- B. **SPECIAL MONTHLY MEETING.** The special MONTHLY meeting agenda of the City Council shall include: roll call; approval of agenda; CEREMONIAL ITEMS, petitions, reports, and communications; approval of consent calendar; public hearings; ~~and~~ business and miscellaneous; AND LEGISLATIVE ACTIONS.

The agenda of a regular or special City Council meeting SHALL BE SET BY THE MAYOR IN CONSULTATION WITH MEMBERS OF THE COUNCIL AND may be arranged in any order necessary to accomplish the City's business in the most expeditious manner possible by a majority vote.

##### **Section 2.16.055 - Consent calendar - PROCEDURE.**

- A. The City Clerk may prepare a consent calendar containing any of the following items from the Mayor's proposed Council agenda:
1. Journal of proceedings of prior meetings; AND
  2. Items of business, including FUND TRANSFERS AND SUPPLEMENTAL ALLOCATIONS NOT TO EXCEED \$50,000.00, ~~legislation that has received the recommendation of approval or approval with minor modifications from council standing committees;~~

- ~~3. Items of business which are informational and do not require a vote;~~
  - ~~4. Legislation that is being presented on first reader, and shall incorporate designated committee referrals;~~  
~~and~~
  - ~~5. Legislation that is on the agenda for postponement to date certain or withdrawal.~~
- B. Upon receipt of the MAYOR'S draft agenda, members of the City Council shall notify the City Clerk of any items they wish to have removed from the consent calendar prior to publication of the final agenda.
- C. At the City Council meeting, prior to accepting a motion to approve the consent calendar, the Mayor shall ask the members of the Council whether there are any objections to the items on the consent calendar. Upon the objection of any member, items so identified shall be removed from the consent calendar without the need for stating a reason and shall be heard in regular agenda order.
- D. All remaining items on the consent calendar shall be approved by roll call, without debate, after a motion for approval is moved and duly seconded.
1. Approval of the consent calendar shall be deemed approval of all items under the consent calendar. The approval of each item shall be set forth separately in the journal of proceedings of the meeting.
  2. Where such items require a roll call vote, the roll call of votes cast for the consent calendar shall be recorded.
  3. ~~Minor modifications to consent calendar items that were recommended by council standing committees shall be deemed incorporated into those items.~~
  4. ~~Ordinances placed on the consent calendar for second reading shall be deemed read for a third time and final action shall have been taken on those items upon approval of the consent calendar.~~
  5. Should the vote on approval of the consent calendar fail, the items on the consent calendar shall be heard in regular agenda order during the remainder of the council meeting.

**SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect from the date of its passage.

**Explanation:**

UPPERCASE indicates matter added to existing law.

~~Strikethrough~~ indicates matter stricken from existing law.

Underlining indicates amendments.