



Legislation Details (With Text)

**File #:** O-11-20      **Version:** 1      **Name:**

**Type:** Ordinance      **Status:** Adopted

**File created:** 3/10/2020      **In control:** City Council

**On agenda:** 5/26/2020      **Final action:** 5/26/2020

**Title:** City Council Meetings - Attendance - For the purpose of allowing a member of the City Council to attend a regularly scheduled Council meeting by electronic means; placing limitations on remote attendance; and generally related to attending Council meetings remotely.

**Sponsors:** Sheila Finlayson

**Indexes:** Rules and City Government Committee

**Code sections:**

**Attachments:** 1. O-11-20 Council Meetings - Remote Attendance First Reader.pdf, 2. O-11-20 Staff Report.pdf, 3. O-11-20 Fiscal impact Note.pdf, 4. O-11-20 SIGNED.pdf

Date	Ver.	Action By	Action	Result
5/26/2020	1	City Council	adopt on second reader	Pass
5/26/2020	1	City Council	adopt on third reader	Pass
5/12/2020	1	Rules and City Government Committee	recommend favorably	Pass
5/11/2020	1	City Council	declare the public hearing closed	
4/27/2020	1	City Council	refer to Annapolis Education Commission	
4/27/2020	1	City Council	adopt on first reader	Pass

**City Council Meetings - Attendance** - For the purpose of allowing a member of the City Council to attend a regularly scheduled Council meeting by electronic means; placing limitations on remote attendance; and generally related to attending Council meetings remotely.

**CITY COUNCIL OF THE  
City of Annapolis**

**Ordinance 11-20**

**Introduced by: Alderwoman Finlayson  
Co-sponsored by:**

**Referred to  
Rules and City Government Committee  
90 day Rule: 7/27/20**

**AN ORDINANCE** concerning

**City Council Meetings - Attendance**

**FOR** the purpose of allowing a member of the City Council to attend a regularly scheduled meeting by

electronic means; placing limitations on remote attendance; and generally related to attending Council meetings remotely.

**BY** repealing and re-enacting with amendments the following portions of the Code of the City of Annapolis, 2020 Edition  
2.16.020

**SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

**Title 2 - ADMINISTRATION**  
**Chapter 2.16 - CITY COUNCIL**

**Section 2.16.020 - Place of meeting - ATTENDANCE.**

A. The place of meeting of the City Council shall be the room known as the council chamber of the municipal building and no meeting shall be held elsewhere except by a majority vote of all members.

B. MEMBERS SHALL ATTEND ALL REGULAR AND SPECIAL MEETINGS OF THE CITY COUNCIL IN PERSON.

C. IF A MEMBER IS UNABLE TO PHYSICALLY ATTEND A REGULARLY SCHEDULED MEETING DUE TO SERIOUS EXTENUATING CIRCUMSTANCES AND DESIRES TO PARTICIPATE IN THE MEETING BY ELECTRONIC MEANS FROM A REMOTE LOCATION, INCLUDING VOTING, THE MEMBER MAY DO SO WITH THE APPROVAL OF A MAJORITY OF THE COUNCIL MEMBERS PRESENT PROVIDING:

1. THE MEMBER MAKES A WRITTEN REQUEST FOR REMOTE ATTENDANCE TO THE CITY COUNCIL, THROUGH THE MAYOR, NO LATER THAN FIVE BUSINESS DAYS PRIOR TO THE MEETING;
2. THE CITY HAS THE TECHNICAL CAPABILITY TO PROVIDE SUCH REMOTE ACCESS TO THE CITY COUNCIL MEETING;
3. THE MEMBER HAS AT HAND ALL THE MATERIALS FOR THE MEETING;
2. THE MEMBER CAN BE CLEARLY HEARD, SEEN AND UNDERSTOOD BY ALL THOSE PRESENT AT THE MEETING; AND
4. THE MEMBER CAN CLEARLY HEAR, SEE AND UNDERSTAND ALL THOSE PRESENT AT THE MEETING.

D. IF REMOTE PARTICIPATION IS DENIED, THE MEMBER WILL BE LISTED AS ABSENT.

E. EACH MEMBER MAY ATTEND A MAXIMUM OF THREE REGULARLY SCHEDULED CITY COUNCIL MEETINGS REMOTELY BY ELECTRONIC MEANS DURING ANY CALENDAR YEAR. ATTENDANCE FOR ANY PORTION OF A MEETING SHALL COUNT AGAINST THE

MAXIMUM ALLOWED.

**SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect from the date of its passage.

**Explanation:**

UPPERCASE indicates matter added to existing law.

~~Strikethrough~~ indicates matter stricken from existing law.

Underlining indicates amendments.