



Legislation Details (With Text)

**File #:** O-10-21      **Version:** 1      **Name:**

**Type:** Ordinance      **Status:** Adopted

**File created:** 4/5/2021      **In control:** City Council

**On agenda:** 6/14/2021      **Final action:** 6/7/2021

**Title:** Annual Budget and Appropriation and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2022, the Capital Budget for the fiscal year ending June 30, 2022, the Capital Improvement Program for the fiscal years ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, and June 30, 2027; appropriating funds for all expenditures for the fiscal year beginning July 1, 2021, and ending June 30, 2022; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2021, and ending June 30, 2022; and fixing the rate of the City property tax for the taxable year.

**Sponsors:** Gavin Buckley

**Indexes:** Finance Committee, Financial Advisory Commission, Planning Commission

**Code sections:**

**Attachments:** 1. O-10-21 First Reader, 2. O-10-21 Appendix A, 3. O-10-21 Appendix B, 4. O-10-21 Appendix C, 5. O-10-21 Appendix D, 6. O-10-21 Appendix E, 7. O-10-21 Proposed Capital Budget and CIP, 8. O-10-21 Staff Report, 9. O-10-21 Fiscal Impact Note, 10. FY 2022 Budget FAC Advisory Opinion Final 050621, 11. FinanceCommitteeReport on FY2022 Budget 10May21, 12. O-10-21 Staff Report to PC, 13. O-10-21 PC Findings and Recommendations, 14. Amendment 1 Buckley, Gay Traffic Engineer to HACA liaison, 15. Amendment 2 Buckley MIT capital outlay, 16. Amendment 3 Buckley Increase CDBG HACA, 17. Amendment 4 Buckley Maintenance Facility Addition, 18. Amendment 4 Attachment, 19. Amendment 5 FC Community Grants, 20. Amendment 5 Attachment, 21. Amendment 6 FC City County Task Force, 22. Amendment 7 FC Community Survey, 23. Amendment 8 Buckley, Tierney Taylor Ave CIP, 24. Amendment 8 Attachment, 25. Amendment 9 Tierney P&Z review, 26. Amendment 10 WITHDRAWN Tierney Traffic Signal Rehab, 27. Amendment 10 Attachment WITHDRAWN, 28. Amendment 11 Paone Remove 4 Police Officers, 29. Amendment 12 Paone Constant Yield Tax Rate Amendment, 30. Amendment 13 Savidge Freeze staff conversions, 31. Amendment 14 Arnett Wells Cove, 32. Amendment 14 Attachment, 33. Amendment 15 Tierney Flower pots, 34. Amendment 16 Tierney Hook conversion, 35. Amendment 17 Tierney Microtransit Pilot, 36. Amendment 18 WITHDRAWN Tierney Towers conversion, 37. Amendment 19 Finlayson converts OOC Admin to full time, 38. Amendment 20 Balancing Amendment, 39. O-10-21 SIGNED, 40. O-10-21 FINAL Appendices, 41. O-10-21 FY2022 Adopted Capital Budget and Capital Improvement Program FY2023 - FY2027

Date	Ver.	Action By	Action	Result
6/7/2021	1	City Council	adopt on second reader	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
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6/7/2021	1	City Council	amended	
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	consider	
6/7/2021	1	City Council	consider	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	consider	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	consider	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	reconsider	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	amended	Pass
6/7/2021	1	City Council	consider	Pass
6/7/2021	1	City Council	adopt as amended	Pass
6/7/2021	1	City Council	adopt on third reader	Pass
6/7/2021	1	City Council	confirm	
6/7/2021	1	City Council	confirm	
6/7/2021	1	City Council	amended	Pass
5/24/2021	1	City Council	declare the public hearing closed	
5/6/2021	1	Finance Committee		
5/6/2021	1	Finance Committee		
5/5/2021	1	Finance Committee		
5/4/2021	1	Finance Committee		
5/3/2021	1	Finance Committee	recommend favorably	Pass
4/29/2021	1	Finance Committee		
4/28/2021	1	Finance Committee	no action taken	
4/27/2021	1	Finance Committee	no action taken	
4/26/2021	1	Finance Committee	no action taken	
4/26/2021	1	City Council	declare the public hearing closed	
4/22/2021	1	Finance Committee	no action taken	
4/21/2021	1	Finance Committee	no action taken	
4/20/2021	1	Finance Committee	no action taken	

4/19/2021	1	Finance Committee	no action taken	
4/12/2021	1	City Council	adopt on first reader	Pass
4/12/2021	1	City Council	refer	
4/12/2021	1	City Council	refer	
4/12/2021	1	City Council	refer	

**Annual Budget and Appropriation and Property Tax Levy** - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2022, the Capital Budget for the fiscal year ending June 30, 2022, the Capital Improvement Program for the fiscal years ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, and June 30, 2027; appropriating funds for all expenditures for the fiscal year beginning July 1, 2021, and ending June 30, 2022; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2021, and ending June 30, 2022; and fixing the rate of the City property tax for the taxable year.

**CITY COUNCIL OF THE  
City of Annapolis**

**Ordinance 10-21**

**Introduced by: Mayor Buckley**

**Referred to  
Planning Commission  
Finance Committee  
Financial Advisory Commission**

**AN ORDINANCE** concerning

**Annual Budget and Appropriation  
and Property Tax Levy**

**FOR** the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2022, the Capital Budget for the fiscal year ending June 30, 2022, the Capital Improvement Program for the fiscal years ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, and June 30, 2027; appropriating funds for all expenditures for the fiscal year beginning July 1, 2021, and ending June 30, 2022; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2021, and ending June 30, 2022; and fixing the rate of the City property tax for the taxable year.

**SECTION 1: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$90,621,700 are appropriated for the General Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the purposes listed in Appendix A to this ordinance.

**SECTION 2: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$67,500 are appropriated for the Arts in Public Places Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

- a. Contractual Services \$ 67,500

**SECTION 3: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$1,090,350 are appropriated for the Community Development Block Grant during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

- a. Other \$ 1,090,350

**SECTION 4: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$5,737,900 are appropriated for the Grant Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the purposes listed in Appendix B to this ordinance.

**SECTION 5: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$330,000 are appropriated for the Community Legacy Fund during the fiscal year beginning July 1, 2020, and ending June 30, 2021, for the following purposes:

- a. Other \$ 330,000

**SECTION 6: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$160,000 are appropriated for the Forfeiture and Asset Seizure Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

- a. Contractual Services \$ 40,000
- b. Supplies and Other Costs \$ 100,000
- c. Capital Outlay \$ 20,000

**SECTION 7: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$340,000 are appropriated for the Sprinkler Assistance Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

- a. Supplies and Other \$ 340,000

**SECTION 8: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$71,000 are appropriated for the Reforestation Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

- a. Contractual Services \$ 71,000

**SECTION 9: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$170,000 are appropriated for the Public, Educational, Governmental (PEG) Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

- a. Supplies and Other \$ 170,000

**SECTION 10: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$467,500 are appropriated for the Homeownership Assistance Trust Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

- a. Contractual Service \$ 467,500

**SECTION 11: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**

**COUNCIL** that funds in the amount of \$7,079,700 are appropriated for the Sewer Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Salaries and Benefits	\$	1,235,400	
b.	Contractual Services	\$	4,303,600	
c.	Supplies and Other Costs	\$		69,400
d.	Debt Service	\$	1,006,300	
e.	Interfund Transfers	\$	465,000	

**SECTION 12: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$9,730,300 are appropriated for the Water Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Salaries and Benefits	\$	2,524,200	
b.	Contractual Services	\$	1,272,700	
c.	Supplies and Other Costs	\$	321,700	
d.	Debt Service	\$	3,445,700	
e.	Interfund Transfers	\$	2,166,000	

**SECTION 13: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$5,963,200 are appropriated for the Off-Street Parking Fund during the fiscal year beginning July 1, 2020, and ending June 30, 2021, for the following purposes:

a.	Salaries and Benefits	\$	68,800	
b.	Contractual Services	\$	2,865,000	
c.	Supplies and Other Costs	\$	7,500	
d.	Debt Service	\$	1,906,000	
e.	Interfund Transfers	\$	1,115,900	

**SECTION 14: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$6,255,600 are appropriated for the Transportation Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Salaries and Benefits	\$	4,794,550	
b.	Contractual Services	\$	408,150	
c.	Supplies and Other Costs	\$	303,900	
d.	Debt Service	\$	3,000	
e.	Interfund Transfers	\$	746,000	

**SECTION 15: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$2,229,400 are appropriated for the Watershed Restoration Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Salaries and Benefits	\$	669,600	
b.	Contractual Services	\$	115,800	
c.	Supplies and Other Costs	\$	57,000	
d.	Debt Service	\$	103,000	
e.	Interfund Transfers	\$	1,254,000	

**SECTION 16: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$3,449,300 are appropriated for the Refuse Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Salaries and Benefits	\$	456,400
b.	Contractual Services	\$	1,810,200
c.	Supplies and Other Costs	\$	849,700
d.	Debt Service	\$	52,000
e.	Interfund Transfers	\$	281,000

**SECTION 17: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$2,852,000 are appropriated for the Self Insurance Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Contractual Services	\$	2,852,000
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**SECTION 18: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$11,973,200 are appropriated for the Health Insurance Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Contractual Services	\$	11,973,200
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**SECTION 19: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$1,517,000 are appropriated for the Fleet Replacement Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Capital Outlay	\$	250,000
b.	Debt Service	\$	1,267,000

**SECTION 20: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds in the amount of \$2,224,000 are appropriated for the Fleet Operations Fund during the fiscal year beginning July 1, 2021, and ending June 30, 2022, for the following purposes:

a.	Salaries and Benefits	\$	928,100
b.	Contractual Services	\$	703,400
c.	Supplies and Other Costs	\$	592,500

**SECTION 21: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the anticipated revenues and appropriated fund balances are shown in Appendix C to satisfy the requirements set forth in 6.16.10 of the Code to include estimates of anticipated revenues in the operating budget adopted by the City Council for the fiscal year beginning July 1, 2021, and ending June 30 2022.

**SECTION 22: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that funds for expenditures for the Capital Projects hereinafter specified are appropriated for the Capital Budget during the fiscal year beginning July 1, 2021, and ending June 30, 2022.

1.	Barbud Lane	\$	346,500
2.	City Facility Improvements	\$	500,000
3.	City Facility Security Upgrades	\$	950,000
4.	City Harbor Flood Mitigation	\$	2,656,500

5.	Fitness Equipment Replacements		\$	52,500
6.	General Roadways	\$	3,000,000	
7.	Hawkins Cove	\$	65,000	
8.	Maintenance Facilities	\$	3,780,000	
9.	Robert Eades Park	\$	483,500	
10.	Traffic Signal Rehabilitation	\$	685,000	
11.	Waterway Improvement Project - 6 <sup>th</sup> Street		\$	104,000
12.	Waterway Improvement Project - Cheston Ave		\$	201,000
13.	Waterway Improvement Projects - 4 City Street Ends	\$	262,500	
14.	Weems Whelan	\$	157,500	
15.	Water Distribution Rehabilitation	\$	4,900,000	
16.	Stormwater Management Retrofit Projects		\$	100,000
17.	Stormwater MS4 Permit Compliance		\$	1,050,000

**SECTION 23: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the appropriations approved in the Capital Budgets for all prior fiscal years are amended by reduction of the following appropriations in the projects:

1. Reduce the \$262,500 appropriation for Burtis House by 262,500.
2. Reduce the \$306,350 appropriation for Cedar Park Sidewalks by 233,400.
3. Reduce the \$2,800,000 appropriation for CRAB Boating Facility by 529,525.
4. Reduce the \$346,500 appropriation for Eastport Satellite Police and Community Center by 346,500.
5. Reduce the \$535,348 appropriation for Trail Connections by 44,582.

**SECTION 24: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Capital Improvement Program for the fiscal years ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, and June 30, 2027 as described in the Appendix D is approved as constituting the plan of the City to receive and expend funds for capital projects.

**SECTION 25: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the City Council hereby approves the acceptance of gifts, grants, and contributions to support appropriations in this Ordinance and those shown as funding sources in the Capital Budget and Capital Improvement Program approved by this Ordinance; that the Director of Finance has the authority to lower a grant appropriation to match the amount of the grant available; that it recognizes that the City possesses legal authority to apply for the grant; that it authorizes the filing of grant applications, including all understandings and assurances contained therein; that it directs and authorizes the Mayor or the Mayor's designee to act in connection with the application and to provide such additional information as may be required by the application or the grantor.

**SECTION 26: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that a City property tax rate for the taxable year beginning July 1, 2021, and ending June 30, 2022, is hereby levied and imposed on all assessments, persons, or property subject to ordinary taxation in the City of Annapolis, and that the rate of taxation for such taxable year is hereby fixed at \$0.7380 on each \$100 of full assessed value of real property, and \$1.94 on each \$100 of the full assessed value of personal property located within the corporate limits of the City of Annapolis.

**SECTION 27: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**

**COUNCIL** that it shall be the duty of the Director of Finance of the City of Annapolis to collect the sums set apart for the several funds, to keep separate receipts and amounts thereof, to deposit the same to the credit of funds as required by the several Acts and Ordinances relating to and providing for the several bonds issued, and to receive on account thereof only current money and legal tender of the United States.

**SECTION 28: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that taxes levied by this Ordinance remaining unpaid on October 1, 2022, except for taxpayers who elect to make a partial payment before October 1 with the balance due later as allowed by State law, shall be overdue, and from and after that date shall bear interest, to be collected with said taxes, at the rate of one and one-half percent (1.5%) per month until paid.

**SECTION 29: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the City budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022, as adopted by this ordinance, shall take effect on July 1, 2021.

**EXPLANATION**

UPPERCASE indicates matter added.  
[~~Strikethrough~~] indicates matter stricken.  
Underlining indicates amendments.