



Legislation Text

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**Vehicles and Traffic - Stopping, Standing and Parking - Parking Spaces Reserved** - For the purpose of reserving temporary assigned handicapped parking spaces in residential areas for City of Annapolis residents; and generally dealing with handicapped parking.

CITY COUNCIL OF THE  
**City of Annapolis**

**Ordinance 38-22**

**Introduced by: Alderman Tierney**  
**Co-sponsored by:**

**Referred to**  
**Public Safety Committee**

**AN ORDINANCE** concerning

**VEHICLES AND TRAFFIC - Stopping, Standing and Parking - Parking spaces reserved**

**FOR** the purpose of reserving temporary assigned handicapped parking spaces in residential areas for City of Annapolis residents; and generally dealing with handicapped parking.

**BY** enacting with amendments the following portions of the Code of the City of Annapolis, 2022 Edition:  
12.32.141

**SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

**Title 12 - VEHICLES AND TRAFFIC**

**Chapter 12.32 - Special Residential Parking District**

**SECTION 12.32.141 - RESERVED TEMPORARY RESIDENTIAL DISABLED PARKING NEAR RESIDENCE.**

**A. DEFINITIONS**

1. "DIRECTOR" MEANS THE CITY MANAGER OR THEIR DESIGNEE FROM A CITY DEPARTMENT OR CITY CONTRACTOR.
  
2. "TEMPORARY DISABILITY" MEANS A DISABILITY AS DEFINED BY A CERTIFIED PHYSICIAN AND COMPLYING WITH HANDICAPPED PARKING PLACARD REQUIREMENTS IN MARYLAND CODE § 13-616.

**B. ESTABLISHMENT OF TEMPORARY RESERVED RESIDENTIAL PARKING FOR THE DISABLED.**

1. **APPLICATION REQUIREMENTS.** AN APPLICATION FOR A TEMPORARY RESERVED PARKING SPACE FOR PERSONS WITH DISABILITIES IN THE PUBLIC RIGHT-OF-WAY IN RESIDENTIAL AREAS MUST PROVIDE THE FOLLOWING CRITERIA IN ORDER TO BE CONSIDERED:
  - a. A STATE OF MARYLAND-ISSUED PLACARD OR LICENSE PLATE FOR SHORT-TERM DISABILITY AND SHALL PROVIDE A COPY OF THE MEDICAL CERTIFICATION SUBMITTED TO THE DEPARTMENT OF MOTOR VEHICLES, OR A NEW SUCH CERTIFICATION, WHICH DEMONSTRATES ELIGIBILITY FOR A DMV DISABLED PARKING LICENSE PLATE OR PLACARD; AND
  - b. PROOF OF RESIDENCY AT AN ADDRESS IN THE CITY OF ANNAPOLIS; AND
  - c. PROOF THERE IS NO OFF-STREET PARKING AT THE APPLICANT'S RESIDENCE, OR THE APPLICANT MUST DEMONSTRATE THAT EXISTING OFF-STREET PARKING IS NOT FEASIBLE FOR USE BY THE APPLICANT; AND
  - d. SHOW THERE IS A LEGAL PARKING SPACE IN FRONT OF THE ADDRESS; AND
  - e. DEMONSTRATE THAT A VEHICLE IS REGISTERED IN THE CITY OF ANNAPOLIS TO A PERSON WHO RESIDES AT THE ADDRESS REQUESTED; AND
  - f. PAY A FEE TO BE DETERMINED BY THE DIRECTOR TO COVER THE COSTS OF THE PROGRAM.

2. **APPROVAL REQUIREMENTS.** THE DIRECTOR MUST DETERMINE THAT LEGAL PARKING IS AVAILABLE IN FRONT OF THE APPLICANT'S ADDRESS, UNDER THE FOLLOWING CONDITIONS:
  - a. THE OWNER OF THE PROPERTY IN FRONT OF WHICH THE RESERVED SPACE IS PROPOSED TO BE LOCATED HAS CONSENTED, IN WRITING, TO SUCH LOCATION; AND
  - b. THERE IS NO:
    - i. FIRE HYDRANT;
    - ii. CITY NO-PARKING REGULATION; OR
    - iii. OTHER SIMILAR IMPEDIMENTS TO PARKING IN FRONT OF THE APPLICANT'S ADDRESS; AND
  - c. THE APPLICANT'S PROPERTY IS OF INSUFFICIENT WIDTH TO ACCOMMODATE THE RESERVED SPACE; AND
  - d. THE APPLICANT DEMONSTRATES TO THE SATISFACTION OF THE DIRECTOR THAT THE APPLICANT OTHERWISE MEETS THE CRITERIA.
  
3. **WAIVERS.** IF AN APPLICATION FAILS TO MEET ANY OF THE CRITERIA, IT WILL NOT BE APPROVED UNLESS A WAIVER IS SOUGHT AND APPROVED BY THE DIRECTOR. IF THE APPLICATION IS DENIED, THE APPLICANT SHALL BE NOTIFIED IN WRITING AS TO THE SPECIFIC REASONS FOR THE DENIAL AND SHALL ALSO BE NOTIFIED OF ANY RIGHT TO APPEAL PROVIDED UNDER THIS SECTION. THE DIRECTOR MAY IMPOSE SUCH CONDITIONS ON ANY WAIVER AS THE DIRECTOR DEEMS REASONABLE.
  
4. **CREATION OF RESERVES SPACE.** ONCE APPROVED, THE CITY SHALL INSTALL SIGNS MARKING THE SECTION RESERVED FOR TEMPORARY RESIDENTIAL

DISABLED PARKING WITH THE FOLLOWING CONDITIONS:

- a. THE NUMBER ON THE SIGN SHALL MATCH THE NUMBER OF THE DESIGNEE'S MARYLAND DEPARTMENT OF TRANSPORTATION MOTOR VEHICLE ADMINISTRATION (MDOT MVA) ASSIGNED PLACARD
- b. THE SPACE SHALL BE OF ENOUGH SIZE TO FIT THE DESIGNEE'S VEHICLE ONLY.
- c. THE SPACE IS FOR TEMPORARY USE ONLY DURING THE DURATION OF THE DISABILITY; IF THE DISABILITY BECOMES PERMANENT, THE DESIGNEE MUST APPLY FOR PERMANENT HANDICAPPED PARKING THROUGH THE STATE.

5. **USE OF RESERVED SPACES.** THE CITY-DESIGNATED RESERVED RESIDENTIAL PARKING FOR A DISABLED RESIDENT IS RESERVED FOR THE EXCLUSIVE USE OF THE APPROVED APPLICANT.

- a. ONLY A VEHICLE WITH THE DESIGNATED PLACARD SHALL PARK IN THE RESERVED SPACE, AND THE PLACARD NUMBER MUST MATCH THE CITY-INSTALLED SIGN AT THE RESERVED SPACE.
- b. THE APPLICANT'S VEHICLE IS EXPECTED TO USE THE RESERVED SPACE WHEN PARKED IN THE NEIGHBORHOOD.
- c. RESERVED SPACES ARE NOT INTENDED FOR USE BY COMPANIONS EXCEPT WHEN TRANSPORTING PERSONS WITH DISABILITIES AND DISPLAYING A MVA PLATE OR PLACARD WITH THE SAME NUMBER AS ON THE SIGN OF THE DESIGNATED SPACE.
- d. USE OF THE PARKING SPACE BY OTHER PERSONS WHEN NOT TRANSPORTING THE PERSON WITH A DISABILITY IS A PARKING VIOLATION THAT CARRIES A \$100 TO \$500 FINE.

6. **ADMINISTRATIVE PROCEDURES.** ALL APPLICATIONS MUST BE SUBMITTED TO

THE DIRECTOR FOR CONSIDERATION AND REVIEW.

- a. THE DIRECTOR SHALL:
  - i. EVALUATE ELIGIBILITY CRITERIA; AND
  - ii. VERIFY THE VALIDITY OF THE DISABLED PARKING LICENSE PLATE OR PLACARD; AND
  - iii. VERIFY VEHICLE REGISTRATION; AND
  - iv. CONFIRM RESIDENCY;
  - v. DETERMINE AVAILABILITY OF OFF-STREET AND ON-STREET PARKING; AND
  - vi. ENSURE CONFORMANCE TO THE TERMS OF THIS SECTION IN MAKING A DECISION.
- b. CHALLENGES THAT AN EXISTING OFF-STREET PARKING SPACE IS NOT FEASIBLE FOR USE BY THE APPLICANT DUE TO A LACK OF AVAILABLE SPACE ON THE BLOCK SHALL BE SUBMITTED TO THE DIRECTOR FOR REVIEW;
- c. THE DIRECTOR SHALL IMPLEMENT PROCEDURES TO ENSURE THE CONFIDENTIALITY OF ANY MEDICAL INFORMATION SUBMITTED BY AN APPLICANT, INCLUDING MVA MEDICAL CERTIFICATIONS, WHICH SHALL AT MINIMUM PROVIDE FOR THE MAINTENANCE OF SUCH INFORMATION IN A SEALED FILE, WITH ACCESS PERMITTED ONLY TO THE DIRECTOR AND CERTAIN CITY EMPLOYEES ON A NEED-TO-KNOW BASIS; MEDICAL INFORMATION SUBMITTED BY AN APPLICANT IS EXEMPT FROM MANDATORY DISCLOSURE UNDER FREEDOM OF INFORMATION ACT (FOIA) REQUESTS, AND SHALL NOT BE SUBJECT TO DISCRETIONARY RELEASE.
- d. ONCE A DECISION HAS BEEN MADE ON AN APPLICATION, ACCESS SHALL BE PERMITTED ONLY ON THE WRITTEN AUTHORIZATION OF THE

DIRECTOR OR ACTING DIRECTOR.

**7. REVOCATION.** A RESERVED SPACE IS SUBJECT TO REVOCATION AS FOLLOWS:

- a. IN THE EVENT THAT A COMPLAINT IS MADE TO THE DIRECTOR THAT:
  - i. THE APPLICANT NO LONGER SATISFIES THE ELIGIBILITY CRITERIA;  
OR
  - ii. THE SPACE IS BEING REPEATEDLY USED IN A MANNER CONTRARY TO THE AGREEMENT BY PERSONS RESIDING IN OR VISITING THE APPLICANT'S HOUSEHOLD.
- b. THE DIRECTOR WILL CONDUCT A PRELIMINARY INQUIRY TO DETERMINE IF THE COMPLAINT IS SUPPORTED BY SUBSTANTIAL AND CREDIBLE EVIDENCE.
- c. IF THE DIRECTOR FINDS BY CLEAR AND CONVINCING EVIDENCE THAT THE SPACE IS BEING REPEATEDLY USED IN A MANNER CONTRARY TO THE AGREEMENT BY PERSONS RESIDING IN OR VISITING THE APPLICANT'S HOUSEHOLD:
  - i. THE APPLICANT WILL BE NOTIFIED IN WRITING OF THE NATURE AND SPECIFICS OF THE COMPLAINT AND MUST PROVIDE A RESPONSE WITHIN 45 DAYS TO THE CITY MANAGER OR DESIGNEE.
  - ii. THE APPLICANT AND COMPLAINANT(S) SHALL HAVE THE RIGHT TO APPEAR BEFORE THE DIRECTOR, UPON 15 DAYS' WRITTEN NOTICE OF THE TIME AND PLACE OF THE HEARING, AND BE HEARD IN PERSON OR BY COUNSEL, BUT SUCH HEARING SHALL BE CONDUCTED IN AN INFORMAL MANNER.
- d. THE DIRECTOR SHALL REVOKE A RESERVED PARKING SPACE DESIGNATION IF THE DIRECTOR FINDS BY A PREPONDERANCE OF THE EVIDENCE THAT THE APPLICANT DID NOT, OR DOES NOT CONTINUE TO,

MEET THE REQUIRED CRITERIA.

**SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect from the date of its passage.

**Explanation:**

UPPERCASE indicates matter added to existing law.

~~Strikethrough~~ indicates matter stricken from existing law.

Underlining indicates amendments.