



Legislation Text

---

File #: O-35-23, Version: 1

---

**Civil Service Board Duties** - For the purpose of clarifying and streamlining Civil Service Board duties to those related to holding hearings and deciding appeals regarding issues involving civil service employees.

**CITY COUNCIL OF THE  
City of Annapolis**

**Ordinance 35-23**

**Introduced by: Mayor Buckley**

**Co-sponsored by:**

**Referred to:**

Rules and City Government Committee

**AN ORDINANCE** concerning

**Civil Service Board Duties**

**FOR** the purpose of clarifying and streamlining Civil Service Board duties to those related to holding hearings and deciding appeals regarding issues involving civil service employees.

**BY** enacting with amendments the following portions of the Code of the City of Annapolis, 2023 Edition:  
**3.12.050**

**SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

**Title 3 - CIVIL SERVICE ADMINISTRATION**

**Chapter 3.12 - Civil Service Administration**

**Section 3.12.050 - Civil Service Board--Duties.**

The Civil Service Board shall be responsible for:

- A. Approving the classification and establishment of minimum qualifications for all civil service positions upon the recommendation of the Human Resources Manager. Any new or reclassified position that will result in a financial impact to the budget shall be subject to funding approval through the annual budget process or the budget transfer process defined in Section 6-16.020 of the City Code;
- B. Making recommendations to the City Council as provided in this chapter;
- C. Making recommendations to the appointing authorities and City Council designed to promote the morale and training of the civil service employees;

~~D.A.~~ Hearing and deciding all appeals from civil service employees as provided by Chapter 3.16 of this Code, intolerable working conditions and other areas enumerated in the rules and regulations of the Personnel System.

B. Making recommendations to the appointing authorities and City Council designed to promote the morale and training of the civil service employees.

**SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect upon passage.