



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: March 17, 2025

Subject: O-3-25: Clarification of Parking and Impounding Violation Citations

Purpose of legislation

The purpose of this legislation is to clarify that parking citations are not limited to paper notices placed on vehicles; copyediting and reforming the section to current legislative writing standards; and generally dealing with failure to pay parking fines.

Impact of legislation on operations

This legislation will provide the City of Annapolis and its parking operators with additional flexibility to issue parking citations in multiple formats. This flexibility is needed to take advantage of changes to technology that help make the City's parking garages easier to access and pay for. Those same technologies also make it more difficult to issue a paper citation in all cases. Paper citations continue to be issued for on-street parking. The legislation also increases the number of days notice that must be provided if someone wishes to contest a citation. This will help ensure the City's parking operators have time to ensure staff can fully participate in the hearing.

Prepared by Victoria Buckland, Assistant City Manager