City of Annapolis

Budget Revision Request

(City Council Budget Revision > \$25,000)

Control Number:

FT-5-26 Amended

Fund: Capital Fund

Departmen	t: Department of Public Works	Date:	10/9/2025	
Dept/Division	Account Name		Transfer From	Transfer To
Dept/Division	Revenue		Transfer From	Transfer 10
DPW/CIP	General Roadways - Capital Reserve		330,000	
DPW/CIP	Capital Reserve Fund Balance (General Fund)		300,000	
DPW/CIP	Fourth Street Oil Tank Removal - Capital Reserve		300,000	630,000
DI WYCH	Touristices on rank Kemovar Capital Reserve			030,000
	Expenditure			
DPW/CIP	General Roadways - Construction		315,000	
DPW/CIP	General Roadways - City Overhead		15,000	
DPW/CIP	Transfer to Capital Projects (General Fund)		300,000	
DPW/CIP	Fourth Street Oil Tank Removal - Construction			600,000
DPW/CIP	Fourth Street Oil Tank Removal - City Overhead			30,000
Explanation:				
This fund transfer mo	oves \$330,000 of funding from the General Roadways projec	t and \$300,000 from the Capital Res	erve Fund to the Four	th Street Oil
Tank Removal projec	ct. This will enable DPW to remove existing oil tanks and mon	itor groundwater within the Fourth	Street right-of-way to	ensure
compliance with the	MDE Oil Control Program. Funding will be reallocated from t	he General Roadways project, as app	proved by the Director	of Public
Works. If Council app	proves amended version of budget revision, revision would	classify as Supplemental Appropria	tion versus Fund Trans	sfer.
Approved by:				
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Finance Director			Date	
	ity Manager		Date	
	rey manager		Dute	
Approved by:				
Department Director			Date	
	Mayor		Date	
Finar	nce Committee		Date	
	City Council		Date	

- CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.

 CM's do not increase the total budget or the budget for any fund.
- FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

 These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
- SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget.

 SA's increase the total budget.