



## STAFFING IMPACT REPORT ON PROPOSED LEGISLATION

---

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: May 5, 2025

Subject: O-12-25: Prioritizing Affordable Spending Through Expansion of Financial Advisory Commission Duties

---

### **Purpose of legislation**

The purpose of this legislation is to list the duties of the Financial Advisory Commission; add "spending affordability" to review the City's finances so that spending levels align with the City's income, review projected revenue, debt levels, and long-term fiscal outlook; and generally related to the Financial Advisory Commission.

### **Impact of legislation on staffing**

If the Financial Advisory Commission wishes to retain consultants to help with the spending affordability report, the responsibility for securing the consultants, overseeing implementation of resulting contracts, billing, etc. would fall to the Department of Finance. Finance would also be responsible for producing data and answering questions about that data. Even with a very active role by the Financial Advisory Commission, Finance would have additional responsibilities. The City estimates that this would require an unknown amount of time based on specification and level of requests, along with requiring potentially several staff members during that time. Additionally, there would be an increased work load to implement recommendations into the budget process. This would vary based on recommendation levels and complexity.

*Prepared by Victoria Buckland, Assistant City Manager and Brittany Moran, Director of Finance*