



STAFFING IMPACT REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Victoria Buckland, Acting City Manager

Date: June 11, 2025

Subject: O-18-25: Re-allowing Duplexes in R2 Zoning Districts

Purpose of legislation

The purpose of this legislation is to allow two-family dwellings (an apartment in a single-family house or a duplex) as permitted housing types in the R2 zoning district, provided they resemble the existing single-family homes in the neighborhood, and generally related to R2 Single-Family Residence district requirements.

Impact of legislation on staffing

The impact on staff time will depend mostly on the number of single family homes that are proposed to be converted to two-family dwellings and the potential use by applicants of the variance and administrative adjustment procedures. The City is not expecting a large volume immediately, so staffing impacts from this legislation may be absorbed gradually over time into the Department's work flow without significant disruption.

*Prepared by Victoria Buckland, Acting City Manager and
Chris Jakubiak, Director, Department of Planning and Zoning*