

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes - Draft**

**Thursday, June 18, 2026**

**2:30 PM**

**Special Meeting**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

Call To Order

**Alderman Huntley called the Special Meeting to order at 2:35 pm.**

Roll Call

**Present:** 3 - Alderman Huntley, Alderwoman O'Neill and Alderman Thorp

Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman O'Neill moved to approve the Special Meeting agenda. Seconded.  
CARRIED on voice vote.**

**Business and Miscellaneous**

**Approval of Minutes**

[FC 6.3.26](#) Regular Meeting Minutes

**Attachments:** [FC 6.3.26](#)

**Alderman Thorp moved to approve FC 6.3.26. Seconded. CARRIED on voice vote.**

**Fund Transfers**

[FT-13-26](#)**General/Transportation/Fleet Operations/FASF - Various Departments**

This budget revision reflects fourth-quarter transfers for the following:

1. The Department of Public Works transfers \$102,100 to its Snow Salaries and Benefits account, \$362,000 to its Contractual Services account, and \$77,000 to its Supplies and Other account using contingency.
2. The Central Services Department - Facilities transfers \$100,000 from its Contractual Services account using vacancy savings.
3. The Planning and Zoning Department transfers \$55,000 to its Supplies and Other account using vacancy savings.
4. The Police Department transfers \$86,000 to its Contractual Services account, \$41,000 to its Supplies and Other accounts, and \$84,600 to its Capital Outlay account using vacancy savings.
5. The Department of Transportation transfers \$58,000 to the Vehicles Division Salaries and Benefits account, \$74,900 to its Supplies and Other account, and \$47,500 to the Transportation - Other account using Transportation - Maintenance vacancy savings, Transportation - Vehicles Supplies and Other savings, and Transportation - Administration Contractual Services savings.
6. Fleet Operations transfers \$150,000 to its Contractual Services account and \$235,600 to its Supplies and Other account, using Central Services, Facilities, and Fleet Operations vacancy savings.
7. Forfeiture and Seizures transfers \$25,000 to its Contractual Services account and \$2,000 to its Supplies and Other account using Capital Outlay savings.
8. Department of Integrated Solutions transfers \$65,000 to its Supplies and Other account using vacancy savings. This will allow additional funding to cover strategic planning expenses.
9. The Finance Department transfers \$60,000 to its Contractual Services account using vacancy savings. This will allow additional funding to cover unanticipated consulting expenses.

**Attachments:** [FT-13-26](#)

**Assistant City Manager Buckland, Grant Accountant Flaherty, Senior Budget Analyst Johnson, Deputy Director of Transportation Agyemang-Duah, Director of Planning & Zoning Jakubiak, Acting Chief of Police Miguez, Director of Integrated Technology Systems Paquin, Administration Manager Medley, and someone from Transportation, Risk Manager Bradley, Public Works Analyst Brown were present to answer questions from the committee.**

**Alderwoman O'Neill moved to recommend FT-13-26 favorably. Seconded.  
CARRIED on voice vote.**

**Supplemental Appropriations**

[SA-23-26](#)

Parking - Transportation - This supplemental allocation appropriates an additional \$573,400 for the following: \$492,300 in additional cost for the SP+ garage contract, \$5,600 for additional interest on parking bonds, \$500 for bond issuance fees, \$46,000 for transfer to transit to cover expenses over revenue for the year and \$29,000 to cover the increase in transportation vehicle (operations) fuel.

**Attachments:** [SA-23-26](#)

City Manager Lewis, Finance Director Ajayi, Grant Accountant Flaherty and Deputy Director of Transportation Agyemang-Duah were present to answer questions from the committee.

Alderman Thorp requested a detailed report on the Parking Contract by the next Finance Committee meeting Wednesday, July 1st, 2026.

Alderman Thorp moved to recommend SA-23-26 favorably. Seconded. CARRIED on voice vote.

## **Legislation**

[R-17-26](#)

### **Fees Related to O-11-26, Allowing Long-Term Room Rentals in Private Homes**

For the purpose of updating the Fees to add a rooming house operating license fee and to amend existing rental license fee descriptions in connection with Ordinance 11-26, which establishes a regulatory framework permitting rooming houses (boarding houses) as long-term rentals in private residences and provides for licensing, operational standards, and zoning approval.

**Attachments:** [R-17-26 First Reader](#)  
[R-17-26 Staff and Staffing Impact Report](#)  
[R-17-26 Fiscal Impact Report](#)

City Manager Lewis, Assistant City Manager Buckland, and Finance Director Ajayi were present to answer questions from the committee.

The Finance Committee requested more holistic financial recommendations on the "Rooming House" license cost.

Alderman O'Neill moved to recommend R-17-26 favorably. Seconded. CARRIED on voice vote.

## **General Discussion**

[ID-7-26](#)

Finance Department Update

Finance Director Ajayi was present to answer questions from the committee.

## Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 3:58 pm.

**Kalyn Jackson**  
**City Council Associate**

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*The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.*