

City of Annapolis
Supplemental Appropriation from Surplus Funds

Fund: Capital Control Number: SA-4-26
Department: Department of Transportation Date: 8/26/2025
Source of Surplus Funds: Capital Reserve

Account Name	Allocation of Appropriation for
Revenue:	
Transfer from the General Fund - Capital Reserves (Capital Projects Fund)	\$405,000
Capital Reserve Fund Balance (General Fund)	\$405,000
State Grant Revenue	(\$405,000)
Expenditure:	
Transfer to Capital Projects (General Fund)	\$405,000

Explanation:
This supplemental appropriation removes \$405,000 in grant revenue and appropriates \$405,000 in additional funding through the capital reserve. The State Grant was awarded during FY25 and bonds were reduced through a budget revision. During the FY26 budget process bond funding was removed from the project in error, with an offset of revenue from the same grant. In order to remove the additional \$405,000 from the state grant funding source with zero net effect on the project, \$405,000 is needed from capital reserves. There is no change to expenditure appropriations. Total project budget still remains at \$685,125.

Approved by:



Finance Director


City Manager


Department Director


Mayor

Finance Committee

City Council

8/28/2025 | 4:04 PM EDT

Date
8/29/2025 | 11:11 AM EDT

Date
8/29/2025 | 11:02 AM EDT

Date
8/29/2025 | 12:18 PM EDT

Date

Date

Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.
CM's do no increase the total budget or the budget for any fund.
FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.
These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.
SA's increase the total budget.