

City of Annapolis

160 Duke Of Gloucester Street
Annapolis, MD 21401



Standing Committee Meeting Minutes - Draft

Wednesday, April 22, 2026

8:30 AM

Special Meeting - Budget Hearing

Mayor John T. Chambers, Jr.
City Council Chambers

Finance Committee

Call To Order

Alderman Huntley called the Regular meeting to order at 8:31 am.

Roll Call

Present: 3 - Alderman Huntley, Alderwoman O'Neill and Alderman Thorp

Approval of Agenda (any changes to the agenda should be made here)

Alderman Thorp moved to approve the Special Meeting agenda. **Seconded. CARRIED on voice vote.**

Business and Miscellaneous**Approval of Minutes**

[FC 4.21.26](#) Special Meeting Minutes

Attachments: [FC 4.21.26](#)

Alderwoman O'Neill moved to approve FC 4.21.26. **Seconded. CARRIED on voice vote.**

General Discussion

[ID-83-26](#) Office of the Mayor

Chief of Staff Garrity, Acting City Manager Buckland, Public Information Officer Stephenson and Budget Analyst Turner were present to answer questions from the committee.

Alderwoman O'Neill requested Salary & Benefits for the Assistant PIO position.

Alderwoman O'Neill requested to see what we pay in whole for Granicus before adding 50,000 for enhancements.

Alderman Thorp what is not in the budget for MO that needs to get done that in 6 months we will wish was in the budget book?

Alderman Thorp requested a meeting with Chief of Staff Garrity and Director of Integrated Technology Systems Paquin to discuss what the plan is for the website update.

Meeting went into Recess at 9:31am.

[ID-84-26](#)

Integrated Technology Services (ITS) Department

Meeting Reconvened at 9:39 am.

Acting City Manager Buckland, Director of Integrated Technology Services Paquin and Budget Analyst Turner were present to answer questions from the committee.

Alderman Thorp requested a spreadsheet showing a breakdown of the dollar amount for each department's software updates. How much was taken from the specific departments and put in to Integrated Technology Services budget.

Alderman Thorp requested the action plan and timeline on the action plan for the usage of credit cards in Recreation & Parks department and Transportation department (city buses).

Alderman Thorp requested City Council Associate Jackson add to "Follow-up Questions" document a question for Integrated Technology Services Director Paquin "What did the Department give up

Alderman Huntley requested the cost/estimate for adding 10 enterprise seats to try different AI software.

Supplemental Appropriations

[SA-20-26](#)

\$3,000 Grant: Recreation & Parks USTA/Mid-Atlantic Foundation - This supplemental allocation appropriates \$3,000 from the United States Tennis Association/Mid-Atlantic Foundation for new and expanded community and adaptive/wheelchair tennis programs. This grant offsets costs under the recreation and parks operating budget.

Attachments: [SA-20-26](#)

Alderman Thorp moved to recommend SA-20-26 favorably. Seconded. CARRIED on voice vote.

Fund Transfers

[FT-9-26](#) Transfer from Non-Allocated Debt Service \$32,900 to General Fund: Fleet Operating \$32,900 - Re-allocating debt interest savings to cover the budget deficiency in vehicle repair and maintenance expenses that is managed by Fleet Operations. Debt interest is less than anticipated, which has created an excess of funds.

Attachments: [FT-9-26](#)

Acting City Manager Buckland and Budget Analyst Turner were present to answer questions from the committee.

Alderman O'Neill moved to recommend FT-9-26 favorably. **Seconded. CARRIED on voice vote.**

Legislation

[R-8-26](#) **Fee Waivers for City Supported Special Events in Fiscal Year 2027**
For the purpose of identifying City Supported Special Events in Fiscal Year 2027 and waiving certain related City fees for those events.

Sponsors: Huntley

Attachments: [R-8-26 First Reader](#)
[R-8-26 Staff Report](#)
[R-8-26 Staffing Impact Report](#)
[R-8-26 Fiscal Impact Report](#)
[R-8-26 Amendment 1 - Thorp](#)

Amendment #1 - Alderman Thorp moved to add "Eastport "a" Rocking to the list of city supported events. **Seconded. CARRIED on voice vote.**

Alderman O'Neill moved to Recommend R-8-26 Favorably as Amended. **Seconded. CARRIED on voice vote.**

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 10:50 am.

**Kalyn Jackson
City Council Associate**

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