

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Draft

Monday, September 8, 2025

10:00 AM

Special Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

Rules & City Government Committee

Call To Order

Alderwoman Finlayson called the Special Meeting to order at 10:13 am.

Roll Call

Present: 3 - Alderwoman Finlayson, Alderman Arnett and Alderman Schandelmeier

Approval of Agenda (any changes to the agenda should be made here)

Alderman Arnett moved to approve the Special Meeting agenda. Seconded.
CARRIED on voice vote.

Business and Miscellaneous

Approval of Minutes

[RCG 7.11.25](#) Special Meeting Minutes

Attachments: [RCG 7.11.25](#)

Alderman Schandelmeier moved to approve RCG 7.11.25. Seconded.
CARRIED on voice vote.

[RCG 7.23.25](#) Special Meeting Minutes

Attachments: [RCG 7.23.25](#)

Alderman Schandelmeier moved to approve RCG 7.23.25. Seconded.
CARRIED on voice vote.

Legislation

[O-14-25](#)

Implementation of Annapolis Ahead Comprehensive Plan, 2040

For the purpose of implementing the adopted Comprehensive Plan; in Planned Development Chapter 21.24, revising the purpose statements and approving criteria for planned development by linking them to the Comprehensive Plan's goals and community benefits, increasing the share of a planned development that may be devoted to a mix of land uses, allowing for increases in the number of housing units in certain planned developments; revising the definition of common open space and expanding the required percentage of such space in planned developments; in Residential Districts Chapter 21.40, more strictly defining how to compute the size of a house in the R2-NC district; in Terms and Definition Chapter 21.72, updating the definitions of "Floor area" and "Half Story"; in Heights and Bulk Limits Chapter 21.56, updating what appurtenances and types of structure are allowed to project above certain maximum height limits; in Parking and Loading Regulation Chapter 21.66, clarifying the off-street parking exception in the C2 and C2A district so its applicable to all buildings sizes not just those under 20,000 square feet in size; in Certificate of Approval-Commission Decision Chapter 21.56, replacing references to the Department of Public Works with the Department of Planning and Zoning; and generally related to comprehensive plan updates in Title 21.

Sponsors: Buckley, Arnett, Finlayson, Schandelmeier and Gay

Attachments: [O-14-25 First Reader](#)
[O-14-25 Staff Report updated](#)
[O-14-25 Staffing Impact Report updated](#)
[O-14-25 Fiscal Impact Note](#)
[O-14-25 Planning Commission Memo and Recommendations](#)
[O-14-25 Proof of Public Notice](#)
[O-14-25 Affidavit of Public Hearing Notice](#)
[O-14-25 Staff Report to PC with Attachments](#)
[O-14-25 Amendment 1 - Huntley](#)
[O-14-25 Amendment 2 - Buckley](#)
[O-14-25 Amendment 3 - Savidge](#)
[O-14-25 Amendment 4 - Arnett](#)

Alderman Savidge, Director of Planning & Zoning Jakubiak, Chief of Comprehensive Planning Leshinsky were present to answer questions from the committee.

Amendment #1 - Alderman Arnett moved to recommend Amendment #1 favorably. voice vote.

Amendment #2 - Alderman Arnett moved to recommend Amendment #2 favorably. voice vote.

Amendment #3 - No action taken.

Alderman Schandelmeier moved to postpone O-14-25 until the next meeting October 3rd, 2025. Seconded. CARRIED on voice vote.

O-17-25

Limiting Short-term Rentals per Blockface

For the purpose of limiting the number of short-term rentals in the City to 10% of the residences in a blockface; defining blockface; and generally dealing with short-term rentals in the City of Annapolis.

Sponsors: Huntley

Attachments: [O-17-25 First Reader](#)

[O-17-25 Legislative Summary](#)

[O-17-25 Staff Report](#)

[O-17-25 Staffing Impact Report](#)

[O-17-25 Fiscal Impact Note](#)

[O-17-25 Amendment 1 - Savidge](#)

[O-17-25 Amendment 2 - Savidge](#)

[O-17-25 Amendment 3 - Savidge](#)

[O-17-25 Amendment 4 - Savidge](#)

Alderman Savidge, Director of Planning & Zoning Jakubiak, Chief of Comprehensive Planning Leshinsky, and Short Term Rental Administrator Krause were present to answer questions from the committee.

Amendment #1 - Alderman Arnett moved to recommend Amendment #1 favorably. Seconded. CARRIED on voice vote.

Amendment #2 - Alderman Arnett moved to recommend Amendment #2 unfavorably. Seconded. CARRIED on voice vote.

Aye - Alderwoman Finlayson, Alderman Arnett

Nay - Alderman Schandelmeier

Amendment #3- Alderman Arnett moved to recommend Amendment #3 unfavorably. Seconded. CARRIED on voice vote.

Amendment #4-No action taken.

Amendment #5- No action taken.

Ross moved to recommend favorably with Amendment #1. voice vote.

Alderman Arnett moved to Recommend O-17-25 Favorably with Amendment #1.

Seconded. CARRIED on voice vote.

O-24-25

Election Report Deadlines

For the purpose of adding two election reporting deadlines for candidates for City elections; eliminating the campaign report deadline on the fourth Tuesday preceding any general election; copyediting and reformatting the section; and generally related to required election reports.

Sponsors: Huntley

Attachments: [O-24-25 First Reader](#)

[O-24-25 Legislative Summary](#)

[O-24-25 Staffing Impact Report](#)

[O-24-25 Staff Report](#)

[O-24-25 Fiscal Impact Note](#)

[O-24-25 Board of Supervisors of Elections Referral to City Council
8.12.2025](#)

Alderman Savidge, Acting City Manager Buckland and Chair of Board of Supervisors of Elections Leahy were present to answer questions from the committee.

Alderman Arnett moved to recommend O-24-25 unfavorably. Seconded. CARRIED on voice vote.

Adjournment

Upon motion duly made, seconded and adopted, the Special Meeting was adjourned at 12:34 pm.

**Kalyn Jackson
City Council Associate**

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.

The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.