



## STAFF REPORT ON PROPOSED LEGISLATION

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To: Mayor Gavin Buckley

From: Victoria Buckland, Acting City Manager

Date: June 6, 2025

Subject: O-24-25: Election Report Deadlines

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### **Purpose of legislation**

The purpose of this legislation is to add two election reporting deadlines for candidates for City elections; eliminate the campaign report deadline on the fourth Tuesday preceding any general election; copyedit and reformat the section; and generally related to required election reports.

### **Impact of legislation on operations**

Operationally, the City Clerk's Office will need to track the additional reports, and the Board of Supervisors of Elections will need to review them and circle back with candidates about any errors of concerns. This expands the volume of work on these bodies but does not change core operational processes and procedures.

*Prepared by Victoria Buckland, Acting City Manager*