



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Jared Littmann

From: Victoria Buckland, Acting City Manager

Date: December 16, 2025

Subject: O-40-25: Establish a 12-Month Moratorium on New Short-Term Rental Licenses

Purpose of legislation

The purpose of this legislation is to establish a moratorium on the issuance of new licenses for short-term rentals for a period of 12 months from the effective date of this ordinance.

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Impact of legislation on operations

This ordinance would limit new short term rental applications (with some exceptions) but would not affect existing licenses or license renewals. Operationally, this would create a decrease in overall workload that would allow the Department of Planning and Zoning to spend additional time on enforcement. It would also create time for the Department to engage with the Council and other stakeholders in long-term planning around these rentals and in operationalizing the implementation of recent legislation.

Impact of legislation on staffing

This resolution will impact staffing in the Department of Planning and Zoning but not require new staff. A moratorium on the issuance of new short term rental licenses means that administrative and inspection resources will be directed to enhanced enforcement activity. However, the Department will need to devote resources to the assessments contemplated by the resolution and possibly to the drafting of new legislation.

Prepared by Victoria Buckland, Acting City Manager