



Chartered 1708

Office of the Mayor  
Gavin Buckley, Mayor  
160 Duke of Gloucester Street  
Annapolis, MD 21401-2517

AP-60-25

August 27, 2025

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Recreation Advisory Board appointment

Pending your approval, I would like to appoint Mr. Noble Watkins to the Recreation Advisory Board. Mr. Watkins is a resident of Ward 4 and this appointment fills a vacancy on the commission.

Nobel Watkins #204  
1103 Smithville St.  
Annapolis MD 21401

A copy of his resume is attached.

Thank You.

GB/hrr

Reviewed by: Economic Matters Committee

     Favorable

     Unfavorable

No Action  
Taken.

Committee Chair

10/15/25  
Date



**Application Form**

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**Profile**

Noble

First Name

E

Middle  
Initial

Watkins

Last Name

nolowatkins79@gmail.com

Email Address

1103 Smithville St

Home Address

#204

Suite or Apt

Annapolis

City

MD

State

21401

Postal Code

**Are you a resident of the City of Annapolis?**☒ Yes ☐ No**What ward do you live in? \***☒ Ward 4

Mobile: (443) 254-7873

Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

Recreation Advisory Board: Submitted

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**Interests & Experiences****Are you an employee of the City of Annapolis?**☐ Yes ☒ No**Do you do business with the City of Annapolis?**☒ Yes ☐ No**If yes, please detail.**

Youth Basketball Training

**Are you currently serving on any city boards or commissions?**☐ Yes ☒ No

## Why are you interested in serving on a board or commission?

To help bring ideas and solutions to help improve Rec and Parks for the city and its residents

Noble Resume 8-2025.pdf

Upload a Resume

## References

Bumper Moyer 410-980-6523

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## Demographics

### Ethnicity

☒ African American

### Gender

☒ Male

### Sexual Orientation

☒ Straight/Heterosexual

04/09/1979

Date of Birth

## **Noble E. Watkins II**

**Noblebuys1@gmail.com**

**1270 Quaker Ridge Dr.  
Arnold, MD 21012**

**Primary: (443) 254-7873**

**Secondary: (443) 458-5157**

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### **Personal Summary**

- Enterprising, hard-working and technically skilled accounts payable specialist known for accuracy, attention to detail and timeliness in managing disbursement functions. Career spans 7 years of experience in retail, accounting, cash handling, and financial processing. Backed by solid credentials (BA in Business Finance) and proficiencies in accounting practices as well as Microsoft Office suite.
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### **Areas of Expertise**

- |                                                 |                                            |
|-------------------------------------------------|--------------------------------------------|
| • Accounts Payable Processes and Management     | • Records Organization & Management        |
| • Invoices/Expense Reports/Payment Transactions | • Team-building & Staff Supervision        |
| • Corporate Accounting and Bookkeeping          | • Spreadsheet & Accounting Reports         |
| • Vendor Negotiations & Management              | • GAAP Standards                           |
|                                                 | • ERP, EDI & Financial System Technologies |
|                                                 | • Microsoft Office Suite                   |
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### **Professional Experience**

**FIRESTONE COMPLETE AUTO CARE – Hyattsville, MD**

**NOV 2009 - Present**

#### **Tire Sales Manager:**

Handle daily Accounts Payable processes, manage vendor supplier relations, and oversee timely, accurate processing of invoices, purchase orders, expense reports, credit memos, and payment transactions. Maintain accurate and compliant files and records in accordance with company policies and regulations.

#### **Selected Contributions:**

- Manage accurate and timely processing of invoices on a daily basis.
- Assess and close accounting ledger on a daily basis.
- Trained CSR's and managers in 3 struggling stores and contributed to significant improvements in store sales.
- Facilitate "no-fault" internal audits as a result of sound recordkeeping and thorough documentation.
- Complete work orders, monthly statements and accountability documents effectively and efficiently.
- Consistently maintain accuracy in calculating figures and amounts such as discounts and percentages.

T ROWE PRICE – Owings Mills, MD

MAR 2008 – DEC 2008

**Operations Service Manager:**

Analyzed, interpreted and processed accounts in an accurate and timely manner. Maintained retirement plans for participant level transactions. Facilitated interaction and problem resolution with account managers, sales, and end customers.

Selected Contributions:

- Trade allocation and data entry
- Cash movements, wires, and processing stock certificates
- Daily portfolio accounting responsibilities using T Rowe Price's AdminWeb platform.
- Interaction and problem resolution with account managers, sales, and end customers.

SHEEHY INFINITY OF ANNAPOLIS – Annapolis, MD

AUG 2006 – MAR 2008

**Sales Associate:**

Negotiated variations in price, delivery, and specifications with managers. Collected, analyzed, and utilized market and consumer data.

Selected Contributions:

- Met or exceeded personal sales performance targets.
- Facilitated timely customer vehicle deliveries.
- Established and maintained relationships with existing customers using a variety of communication tools.

M & T BANK – Annapolis, MD

DEC 2005 – JUN 2006

**Teller:**

Completed commercial and retail account transactions. Performed cash handling functions in an accurate and secure manner for receiving, receipting, and processing of payments. Identified and reported fraudulent activity as well as initiated corrective action to prevent potential losses to the bank.

Selected Contributions:

- Maintained and balanced cash drawer daily.
- Established and maintained cash drawer limits according to company policy.
- Used 10 Key to process monetary transactions.
- Responsible for the safekeeping of money received and the prompt accounting or transfer of funds.
- Used efficiency and positive attitude to foster environment of "Service Excellence".

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**Education**

2005, Bachelor of Arts in Business Finance, Benedict College, Columbia, SC

2000, Associate Arts in General Studies, Cecil Community College, North East, MD

**References available upon request**