



STAFFING IMPACT REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: January 7, 2025

Subject: R-2-25: Demonstration Program to Build Green Roofs on City Bus Shelters

Purpose of legislation

The purpose of this legislation is to require the City Manager to establish a demonstration program to evaluate the feasibility and effectiveness of achieving environmental benefits from green roof bus shelters; and to include that project in the Fiscal Year 2026 City budget; and generally related to the establishment of eco-friendly bus shelters.

Impact of legislation on staffing

Apart from the initial selection of bus shelters for the pilot program, this legislation will not impact the staffing needs of the Department of Transportation. However, the legislation will impact the staffing needs of the Department of Public Works, especially during the first year as plants become established. Given the need to monitor several times per week initially and weekly during warm weather, and seasonal cleanup and replanting, DPW would likely require an additional half-time facilities maintenance staff person to ensure the proper installation and success of the roofs. This work would also impact the workload of an engineer in DPW who will serve as the project manager and will need to manage a contract with a consultant to perform the data collection and reporting required by the legislation. The project manager will also have to assess the structural integrity of identified bus shelters and supervise any needed structural improvements. This project will likely add several hours per week to the workload of the project manager (averaged over the one-year pilot project).

Prepared by Jacqueline Guild, Deputy City Manager for Resilience and Sustainability and Victoria Buckland, Assistant City Manager