



STAFFING IMPACT REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: December 4, 2024

Subject: O-33-24: Appeals Process for Property Development in Annapolis

Purpose of legislation

The legislation principally addresses the temporary stop on development, construction or other project work, called a “stay” when a planning and zoning decision is being appealed to Circuit Court. It provides that stays are not simply automatic upon appeal to Court, but effective only when required by law or the order of the Court.

The legislation also sets a clear timeframe within which the City Board of Appeals must hold a hearing on an appeal—within 45 days of the filing date. This reduces the time and cost.

The legislation sets the expectation that the City’s zoning appeal procedures can be more friendly to City residents—both appellants and applicants; to make it easier and less costly to participate in this essential part of the zoning process.

Impact of legislation on staffing

The legislation will allow more effective and efficient use of staff.

Prepared by Chris Jakubiak, Director of Planning and Zoning