City of Annapolis

160 Duke Of Gloucester Street
Annapolis, MD 21401

Standing Committee Meeting Minutes - Draft

Friday, February 7, 2025

1:00 PM

Regular Meeting

Mayor John T. Chambers, Jr.
City Council Chambers

Rules & City Government Committee

Call To Order

Alderwoman Finlayson started the Regular Meeting agenda at 1:01 pm.

Roll Call

Present: 3 - Alderwoman Finlayson, Alderman Arnett and Alderman Schandelmeier

Approval of Agenda (any changes to the agenda should be made here)

Alderman Arnett moved to approve the Regular Meeting agenda. Seconded. CARRIED on voice vote.

Business and Miscellaneous

Approval of Minutes

RCG 1.3.25 Regular Meeting Minutes

Attachments: RCG 1.3.25

Alderman Arnett moved to approve RCG 1.3.25. Seconded. CARRIED on voice vote.

General Discussion

ID-173-24 Comprehensive Rezoning Discussion

Chief of Comprehensive Planning Leshinsky was present to answer questions from the committee.

Alderman Savidge and Chief of Comprehensive Planning Leshinsky suggested he return for the March meeting to present a presentation.

Alderwoman Finlayson requested Chief of Comprehensive Planning Leshinsky provide a tentative list of the areas that the City plans on working on next.

Appointments and Re-appointments

AP-1-25 Appointment - Ms. Rebecca Britt - Civil Service Board

Attachments: AP-1-25

Appointment Britt was present to answer questions from the committee.
201 Georgetown Road
Annapolis, MD 21403

Alderman Schandelmeier moved to recommend AP-1-25 favorably. Seconded. CARRIED on voice vote.

AP-2-25 Appointment - Mr. Clinton E. Ramsden - Board of Appeals

Attachments: AP-2-25

Appointment Ramsden was present to answer questions from the committee.
23 College Avenue
Annapolis, MD 21401

Alderman Schandelmeier moved to recommend AP-2-25 favorably. Seconded.
CARRIED on voice vote.

Legislation

O-10-24 **Outdoor Dining Requirements in Annapolis -** For the purpose of codifying and consolidating the City's outdoor dining programs; defining outdoor dining and its different types; requiring permits for outdoor dining; setting common standards for outdoor dining; creating a fund for outdoor dining permit fees to be used for alternative transportation options when restaurants use their parking lot for outdoor dining; making technical corrections to the various code sections to conform with the outdoor dining section; and generally dealing with restaurant standards for outdoor dining.

Sponsors: Arnett, Savidge and O'Neill

Attachments: O-10-24 First Reader
O-10-24 Legislative Summary
O-10-24 Fiscal Impact Report
O-10-24 Staffing Impact Report & Staff Report
O-10-24 Planning Commission Report
O-10-24 Public Notice of Hearing
O-10-24 Capital Gazette Affidavit of Public Hearing Notice
O-10-24 Amendment 2 - Savidge
O-10-24 Amendment 2A - Huntley (Finance Cmte. 2nd Degree Amdt.)
O-10-24 Amendment 3 - O'Neill
O-10-24 Amendment 3A - Huntley (Finance Cmte. 2nd Degree Amdt.)
O-10-24 Amendment 4 - O'Neill
O-10-24 Amendment 4A - Huntley (Finance Cmte. 2nd Degree Amdt.)
O-10-24 Amendment 5 - Huntley

Alderman Savidge and Assistant City Attorney Corace was present to answer questions from the committee.

Guest Speaker:
Phil Dales
Dales Associates
113 Cathedral Street
Annapolis, MD 21401

Alderman Schandelmeier moved to postpone until March 7th, 2025 Rules & City Government meeting. Seconded. CARRIED on voice vote.

O-29-24 **Fence Permit Requirements Related to Buildings and Construction Standards in Title 17**

- For the purpose of requiring a completed application and permit issued before removing fences of a certain size; requiring plans to show the location of trees of a certain size; and clarifies when a stop-work order will be issues; reformatting these sections to current Code style; and generally related for fence requirements in Title 17.

Sponsors: Savidge and Arnett

Attachments: O-29-24 First Reader
O-29-24 Legislative Summary
O-29-24 and O-30-24 Staff Report
O-29-24 and O-30-24 Staff Report UPDATED
O-29-24 and O-30-24 Staffing Impact Report
O-29-24 and O-30-24 Fiscal Impact Report
O-29-24 Amendment 1 - Savidge
O-29-24 Amendment 2 - Savidge
O-29-24 Amendment 3 - Finlayson (Rules Cmte.)
O-29-24 Amendment 4 - Savidge
O-29-24 Amendment 5 - Savidge

Alderman Savidge and Assistant City Attorney Corace were present to answer questions from the committee.

Amendment #4 - Alderman Arnett moved to Recommend Amendment #4 Favorably. Seconded. CARRIED on voice vote.

Amendment #5 - Alderman Arnett moved to Recommend Amendment #5 Favorably-Amendment. Seconded. CARRIED on voice vote.

Alderman Arnett moved to Recommend O-29-24 Favorably as Amended. Seconded. CARRIED on voice vote.

R-53-24 **FY 2025 Changes to Executive Pay Ranges -** For the purpose of updating the Fiscal Year 2025 annual position classifications and grades; and specifying an effective date.

Sponsors: Buckley

Attachments: R-53-24 First Reader
R-53-24 Staffing Impact Report
R-53-24 Staff Report revised
R-53-24 Fiscal Impact Note
R-53-24 Summary of supplementary data for E scale

Assistant City Manager Buckland and Human Resources Manager Hopkins were present to answer questions from the committee.

Alderman Arnett moved to recommend R-53-24 unfavorably. Seconded. CARRIED on voice vote.

R-54-24 **FY 2025 Changes in the Position Classifications and Pay Plan -** For the purpose of updating the Fiscal Year 2025 annual position classifications and grades; and specifying an effective date.

Sponsors: Buckley

Attachments: R-54-24 First Reader
R-54-24 Staffing Impact Report & Staff Report with table
R-54-24 Fiscal Impact Note
R-54-24 Amendment 1 - Savidge
R-54-24 Amendment 2 - Huntley
R-54-24 Amendment 3 - Savidge
R-54-24 Amendment 4 - Buckley
R-54-24 Amendment 5 - O'Neill
R-54-24 Amendment 6 - O'Neill
R-54-24 Amendment 7 - Finlayson (Rules Cmte.)

Assistant City Manager Buckland, Human Resources Manager Hopkins and Legislative & Policy Analyst Reuter were present to answer questions from the committee.

Amendment #1 (Savidge) - Alderman Arnett moved to postpone R-54-24 until March 7th, 2025 Rules & City Government meeting. Seconded. CARRIED on voice vote.

Amendment #2 (Huntley) - Alderman Arnett moved to recommend Amendment #2 favorably. Seconded. CARRIED on voice vote.

Amendment #3 (Savidge) - Alderman Arnett moved to recommend Amendment #3 favorably. Seconded. CARRIED on voice vote.
yay- Alderwoman Finlayson, Alderman Arnett
nay - Alderman Schandelmeier

Amendment #4 (Buckley) - Alderwoman Finlayson moved to recommend Amendment #4 favorably. Seconded. CARRIED on voice vote.

Amendment #5 (O'Neill) - Alderman Arnett moved to recommend Amendment #5 favorably. Seconded. CARRIED on voice vote.

Amendment #6 (O'Neill) - Alderman Arnett moved to recommend Amendment #6 favorably. Seconded. CARRIED on voice vote.

Amendment #7 (Finlayson-Rules Committee) - On page 9, in Class #4200, in the Grade column, strike "N17" and insert "N18". Alderman Arnett moved to recommend Amendment #7 favorably. Seconded. CARRIED on voice vote.

Alderwoman Finlayson requested Deputy City Manager for Resilience & Sustainability, City Clerk Watkins-Eldridge, Planning & Zoning Director Jakubiak, and Public Works Director Vogel to be present at the next Rules and City

Government meeting March 7th, 2025 to answer questions about the employees in their department.

Alderman Schandelmeier moved to postpone R-54-24 until March 7th, 2025 Rules & City Government meeting. Seconded. CARRIED on voice vote.

R-1-25 **Thompson Street Park -** For the purpose of designating specific City of Annapolis-owned property as a street-end park; naming the street-end park at the southeast end of Thompson Street the "Thompson Street Park"; and generally relating to park amenities.

Sponsors: Huntley, Finlayson and Arnett

Attachments: R-1-25 First Reader
R-1-25 Staffing & Staff Reports
R-1-25 Fiscal Impact Note

Assistant City Manager Buckland and Legislative & Policy Analyst Reuter were present to answer questions from the committee.

Alderman Arnett and Alderwoman Finlayson requested to be added as a co-sponsor.

Alderman Arnett moved to recommend R-1-25 favorably. Seconded. CARRIED on voice vote.

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 5:18pm.

Kalyn Jackson
City Council Associate

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

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The meeting can also be viewed on computer and mobile devices by going to http://bit.ly/1gCd4pL, and on Facebook by selecting: http://www.facebook.com/CityofAnnapolis and on Youtube by selecting: http://www.youtube.com/CityofAnnapolis during the meetings. If you miss the live meeting, recordings are available for viewing on http://www.facebook.com/CityofAnnapolis and http://www.youtube.com/CityofAnnapolis.